



ORGANISED BY ISP MANAGEMENT (M) SDN BHD AND ISP SELANGOR/W. PERSEKUTUAN BRANCH

FUNDAMENTAL FINANCIAL AND ACCOUNTING SKILLS FOR PLANTATION MANAGERS/EXECUTIVES (SECOND SERIES)

26-27 NOVEMBER 2018

VENUE: KINGWOOD HOTEL 12, LORONG LANANG 4, PEKAN SIBU, 96000 SIBU, SARAWAK

SPEAKER: MR. KENNETH KK TAN, MBA, FCCA(UK), FCPA(Aus.), CPFA(UK), CPA(M)

PROGRAMME ON 30 & 31 OCTOBER 2018

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|----------|---|----------|-------------------------------|
| 8.00 am | - | 9.00 am | Registration and Breakfast |
| 9.00 am | - | 10.30 am | Morning Session* |
| 10.30 am | - | 11.00 am | Tea Break |
| 11.00 am | - | 12.30 pm | Morning Session* (continue) |
| 12.30 pm | - | 1.30 pm | Lunch |
| 1.30 pm | - | 3.00 pm | Afternoon Session* |
| 3.00 pm | - | 3.30 pm | Tea Break |
| 3.30 pm | - | 5.00 pm | Afternoon Session* (continue) |
| | | 5.00 pm | Programme Ends |

*WHAT YOU WILL COVER?

| | MORNING SESSION | AFTERNOON SESSION | | MORNING SESSION | AFTERNOON SESSION |
|----------------------------|---|--|----------------------------|--|--|
| D A Y 1 | <ol style="list-style-type: none"> 1. Understanding the Language of Finance 2. Basic Accounting Concepts and Financial Statements 3. Generally Accepted Accounting Principles (GAAP) 4. Cash vs. Accrual-Basis Accounting 5. Capital Expenditure vs. Revenue Expenditure 6. Applying different methods of evaluating capital expenditures | <ol style="list-style-type: none"> 1. New Planting vs. Replanting 2. Terminology associated with Financial Statements 3. The key components of an Annual Report 4. Case Study: <ul style="list-style-type: none"> • Typical estate transactions in a day • Carl Interior Design – Financial Report 2016 & suggested solutions • Gopend Berhad 5. Evaluating an Annual Report and Calculating Financial Ratios | D A Y 2 | <ol style="list-style-type: none"> 1. Costing Principles: <ul style="list-style-type: none"> • Cost Accounting • Production Costs (Assignment) • Planning & Controls • Costing of Inventory/Stock Controls • Standard Costing 2. Cost-Volume-Profit (CVP) Analysis 3. Break-Even Analysis | <ol style="list-style-type: none"> 1. Capital Expenditure Budgets and Operating Budgets 2. Basic Project Analysis: <ul style="list-style-type: none"> • Coconut Plantation Pilot Project • Why Project Analysis is needed? 3. Methods use for Analysis: <ul style="list-style-type: none"> • ROCE (covered in Day 1 – Afternoon Session) • Cash Flow • Payback Period • Net Present Value (NPV)/Internal Rate of Return (IRR) • Weighted Average Costs of Capital (WACC) |